

The Substation

A Home for the Arts

電力站

Terms of Reference for Substation Proposals

All proposals should include the following sections:

- **Summary of Proposal** – summary of key ideas and unique propositions (not more than 200 words)
- **Main Proposal** – to include vision and mission, artistic and aesthetic direction, organisational structure, sustainability, targeted audiences (not more than 1500 words)
- **Funding Strategy** – to include a 3 to 5 year fundraising plan, and specify intended funding streams such as government grants, private donors, fundraising plans (not more than 1000 words)
- **Team members** – to include names of the team behind this proposal, the roles they will play and the timeframe of their commitment. CVs of all persons involved to be attached to Proposal.

Criteria for Consideration:

- **Soundness of Proposal** – Is the proposal realistic and workable? Are the plans feasible under current economic conditions?
- **Fidelity to Vision** – Is the proposal true to the Substation's original vision? If it does deviate from vision, does it have a good reason to?
- **Track record** – Are the proposers credible and serious individuals? Do they have the requisite experience to carry out what they propose to do? Any conflict of interest?
- **Unique Proposition** – Is the proposal exciting and novel? Or would it fill an existing gap in the landscape?

Notes:

1. While the Substation Board will evaluate all credible, substantial and sustainable proposals, we are not obliged to select any proposal in whole or in part, or to admit any particular proposed team members onto the Board or management of the Substation. The Substation Board may also decide to incorporate or adapt parts of any proposal into our own *conception of a future Substation*.
2. Proposers may be asked to attend a meeting with the Board and respected members of the community to discuss their proposals.

Please submit your proposal by **20 April 2021** by email to the following email address: admin@substation.org.

If you have any questions or require any clarification, please reach out to our General Manager Loh Aik Khoon at email address admin@substation.org.

Patron

Tommy Koh

Founder

Kuo Pao Kun

Board of Directors

Chew Kheng Chuan (Chairman)

Paul Khoo

Annabelle Yip

Edmund Wee

Wahyuni Hadi

Tan Tarn How

Jean-Louis Morisot

Terence Chong

Jiarong Goh

Advisor to the Board Sally J. Clarke

Advisor
Ong Pang Boon

Co-Artistic Directors
Raka Maitra
Woon Tien Wei

UEN: 199506857R
Donations to The Substation Ltd in 2020 are eligible for a 250% tax exemption
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